



**SCOTTSDALE
PARKS AND RECREATION
REGULAR MEETING - DRAFT MINUTES
Wednesday, March 21, 2018
City Hall Kiva Forum
3939 N. Drinkwater Blvd.
Scottsdale, AZ 85251**

PRESENT: Vice-chair Sherry Woodley, Commissioners Michael Auerbach, Virginia Harris, Kurt Jones, Fred Klein, and Jason Watton

ABSENT: Chairperson Todd Davis, Commissioner Jason Watton

STAFF: Reed Pryor, Director; Denise Clayton, Managers Terry Erickson, Brett Jackson, Kira Peters, Jody Pierce, Office Manager Ruth Johnson, Senior Management Analyst Mike Murphy, and Administrative Secretary Paige Stidham

1. Call to Order

Vice-Chair Woodley called the meeting to order at 5:02 p.m.

2. Moment of Silence

Commissioners observed a moment of silence.

3. Roll Call

Members present as listed above.

4. Public Comment

There were no members of the public who wished to speak.

5. Approval of Minutes

Regular Meeting – February 21, 2018

COMMISSIONER HARRIS MOVED TO APPROVE THE FEBRUARY 21, 2018 PARKS AND RECREATION COMMISSION MEETING MINUTES. COMMISSIONER JONES SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF FIVE (5) TO ZERO (0).

6. Introduction of New Staff

Ruth Johnson, Office Manager, introduced new Administrative Secretary, Paige Stidham to the Commission. Ms. Stidham will assume the Staff Coordinator duties for the Commission immediately.

7. Parks and Recreation Budget Overview

Mike Murphy, Senior Management Analyst, provided an overview of the current Fiscal Year Parks and Recreation Department second quarter (Q2) budget. Quarterly results show that the department is ahead in budget expectations for both quarters and under what was expected in terms of expenses.

Mr. Murphy elaborated on the way the budget works in terms of expenses. Expenses are generalized into four categories: personnel, contractual, commodities, and capital outlays. Currently there is a savings in contractual services of \$187,000, however that is expected to be zero by the end of the fiscal year. The reason is, in part, due to vendors not submitting invoices in a timely manner. Savings that is seen in personnel services is primarily due to the inability to fill part-time positions. The savings is not necessarily a good result, because full-time staff is being stretched to accomplish tasks because of the lack of part-time employees.

Mr. Murphy reviewed the major revenue sources, noting that the McCormick Stillman Railroad Park is the biggest contributor, followed by the pools, sports complex, and Leisure Ed.

Commissioners were given an opportunity to ask questions. Reed Pryor, Director, explained that the \$119,628 in Stadium operations revenue is thanks to events held at the stadium throughout the year. The stadium renovations will include expansion of the multiuse facilities, which could offer an opportunity for additional events.

Mr. Murphy explained that the McCormick Stillman Railroad Park revenue goes into a special fund for maintenance and improvements at that facility. Revenue generated from areas such as pools, the sports complex, Club SAR, and Leisure Ed go into the General Fund. He noted that the after school program generates about 11 percent of the revenue.

Mr. Murphy explained that currently McCormick Stillman Railroad Park is at a 115 percent of cost recovery, but that number is expected to drop by the end of the fiscal year to approximately 80 percent. Their high season is reaching an end and there will be several months with no money generating events.

8. Sponsored Aquatic Teams Overview

Terry Erickson, Manager, gave an overview of the aquatics teams' sponsorship process. She gave background on the requirements to be a sponsored aquatics team. The City programs offer basic recreation skill development; sponsored teams offer an opportunity to those interested in advancing their skills. A \$3 per lane per hour fee was implemented on the teams in FY 2010/11. Fees go into a special revenue fund for pool maintenance. Changes in the past few years include entering into a multi-year agreement with Scottsdale Aquatic Club in 2016 that will be in effect through June of 2019.

The City has received interest from another swim team to be considered as a sponsored team. Because the city is not able to accommodate the number of participants that would be involved for two swim clubs, staff worked together with the Purchasing

Department to develop criteria for a request for proposal (RFP) for a swim team that would be under contract with the City rather than sponsored. The RFP outlines that those funds will go into the aquatics special revenue fund.

Commissioners were given an opportunity to ask questions. Ms. Erickson said that the interested team currently practices at locations throughout the Valley. She is unable to discuss particulars about the other party while the RFP process is ongoing. Ms. Erickson noted that Scottsdale Aquatic Club has been sponsored by the City for approximately 53 years.

Ms. Erickson explained that management discussed the best way to do this so that it would be a fair process and decided to go through the purchasing process. Director Pryor noted that management is in the process of reviewing the RFP responses to compile all the information and make an informed decision.

9. Clavadistas del Sol (Diving) Annual Update and Possible fee Increase Request

Josh Rusboldt gave an update on Clavadistas Del Sol activities over the past year. His presentation included discussion of impacts that regional and invitational meets have on tourism in Scottsdale; benefits to participants; awards and accomplishments; and membership dues and scholarships. Clavadistas Del Sol is not requesting any fee increases for FY 2018/19.

Commission members were given an opportunity to ask questions. Mr. Rusboldt said that they host at a minimum one invitational every year. Commissioner Auerbach suggested that in the future, sponsored teams work with Experience Scottsdale to gather information on bed nights and other economic impacts the events offer.

COMMISSIONER AUERBACH MOVED TO APPROVE CONTINUED SPONSORSHIP OF CLAVADISTAS DEL SOL FOR FY 2018/19. COMMISSIONER JONES SECONDED THE MOTION, WHICH CARRIED BY AVOTE OF FIVE (5) TO ZERO (0).

10. Scottsdale Synchro Arizona Annual Update

Birgit Schwickert gave an update on Scottsdale Synchro's activities over the past year. Her presentation included a review of membership dues, scholarships, fundraising activities, and overall costs for each team level; listing various meets that were participated in; awards; and benefits to the swimmers. Scottsdale Synchro is not requesting any fee increases for FY 2018/19.

Commission members were given an opportunity to ask questions. Ms. Schwickert said that yes, boys would be welcome to participate; however, she has not had anyone express an interest.

COMMISSIONER KLEIN MOVED TO APPROVE CONTINUED SPONSORSHIP OF TEAM SCOTTSDALE SYNCHRO ARIZONA FY 2018/19. COMMISSIONER JONES SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF FIVE (5) TO ZERO (0).

11. Scottsdale Aquatic Club Annual Update

Kevin Zacher gave an update on Scottsdale Aquatic Club activities over the past year. His presentation included a history of the program; the programs' vision and goals; membership dues and scholarships; accomplishments; and collaboration with the City of Scottsdale swim programs. Scottsdale Aquatic Club is not requesting a rate increase for FY 2018/19.

Commissioners were given an opportunity to ask questions. Mr. Zacher said that he has not experienced a situation where another club was interested in competing for sponsorship. He noted that Scottsdale Aquatic Club participates in competitions nationally, which offers the City of Scottsdale tourism exposure nationally.

12. Commissioners Report

Commissioner Klein requested a presentation about the lack of handicapped parking available at the stadium. He also asked that a category be added to the agenda for "Future Agenda Items" so that agenda item requests will be presented in a concise list instead of as part of a comment. Director Pryor said that the department attorney recommended that future agenda items be part of the commissioners' report. Discussion ensued about the possibility of a "Future Agenda Items" category, as is done by many other commissions, and the majority of Commissioners present expressed interest in having it as a separate item.

Director Pryor noted that currently, the Stadium has the legally mandated number of handicapped spots. Parking is at a premium in that urban location. He said that Stadium handicapped parking would be reviewed as part of the Stadium renovation.

Commissioner Harris requested a report on year-over-year comparison of the Waste Management Open. Commissioner Auerbach noted that the Waste Management financial report is publicly available. Commissioner Harris explained that she would like to see the financial report as well as information about the expanded Bird's Nest and other areas of the event.

Commissioner Harris requested that the Transportation Department be invited to a future meeting to talk about bike share. Director Pryor commented that the bike share vendors have been very cooperative in working with the city, particularly in making arrangements for bike parking during Spring Training.

Commissioner Jones suggested that the presentation on accessible parking at the Stadium be presented together with an update on the renovation process and how renovations will impact parking. Director Pryor said that City Council reviewed the conceptual master plan and has approved funding for design.

13. Manager Updates and Director's Report of Current Events

Director Pryor noted that the Chlorine Conversion at MMR consists of replacing the one-ton cylinders with a chlorine generation system for onsite generation. He noted that the one-ton cylinders that are currently there have to be registered with Homeland Security

as a potential hazard site; the new system is much safer. The Boiler Bundle at Eldorado Pool is being replaced because one of the boilers failed. Installation will begin as soon as parts arrive. Cactus pool will be closed from March 26th through the 30th to change the filter media from a sand filter to a glass media filter.

Paiute Park spray pad renovation started on March 8th and is expected to be completed this week. The project was delayed due to vandalism.

Scottsdale Ranch Park hosted a picnic in the park on February 24th from 4:00 to 7:00 with approximately 280 attendees.

The Triple Crown Sports tournament was March 8th through 11th and March 15th through the 18th with 168 teams, including 11 from Arizona, playing at locations throughout the City of Scottsdale.

The Wedge hosted Skate Jam on March 10th with approximately 300 attendees.

The last Spring Training game will be held this Friday, March 23rd. Scottsdale is in third place for attendance in the Cactus League, with an average of 8,711 attendees per game.

Director Pryor noted that Community Services won the trophy for best float in the Parada del Sol this year.

Scottsdale Stadium will host a night at the stadium on April 20th. The event will include a movie, food trucks, and activity stations.

Public meetings are being scheduled to share conceptual drawings for possible neighborhood parks near Ashler Hills, Thompson Peak, and DC Ranch. Funding for these parks is not designated at this time. Commissioners are encouraged to attend the meetings.

The April meeting will include a report on the Sports Complex, including information on the tournament.

The next meeting is scheduled for April 18, 2018.

14. Public Comment

There were no members of the public who wished to speak.

15. Adjournment

With no further business to discuss, being duly moved and seconded, the meeting was adjourned at 6:22 p.m.

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